

LIBRARY
HSLIRB

Using the Boston Spa Reading Room

Discover the world's knowledge

THE BOSTON SPA READING ROOM

OPENING TIMES

Monday- Friday	09.00 – 16.30
Saturday, Sunday and public holidays	Closed

No admission to the Reading Room after 16.00

WHY VISIT US?

The British Library document supply centre houses over

- 210, 000 journal titles
- 3,000,000 research level book
- 400,000 conference proceedings
- 130,000 music scores
- Reports, translations and theses
- 3,000,000 sound archive recordings

Further online databases are available to help you with your research including Estar which has over 10 million full text articles.

GROUP VISITS

To arrange a group visit please contact us on +44 (0) 1937 546070 to discuss your specific requirements

PRE-ORDERING ITEMS PRIOR TO A VISIT

TELEPHONE ORDERS

- 3 items can be ordered before 15.30 the day before your visit
- Please provide the DSC shelfmark of the item required. This can be found on the integrated catalogue
- Please provide full contact details
- Telephone +44 (0) 1937 546070 to place your order
- Please call us before your visit to make sure your items are available

EMAIL/POSTAL

- Up to 16 items can be ordered in advance of your visit, giving five working days notice
- Please provide the DSC shelfmark found on the integrated catalogue
- Please provide volume, year and part for journal requests
- Please provide the date of your visit
- Please provide full contact details including telephone number
- Back issues of particular journals can be ordered up to a maximum of 12 parts on one form providing they are consecutive and the date span does not exceed two years
- Please call us before your visit to make sure your items are available
- Please contact us if you are unable to attend on your chosen date
- Please treat Reading Room postal requests as large letters when posting.

EMAIL ADDRESS

BSPA-Reading-Room@bl.uk

POSTAL ADDRESS

Boston Spa Reading Room
The British Library
Boston Spa
Wetherby
LS23 7BQ

USING THE INTEGRATED CATALOGUE

- Log onto <http://catalogue.bl.uk>
- Search the Integrated Catalogue
- Subset Search – Document supply all
- Enter detail of item required
- Obtain shelfmark. Items held at Boston Spa will include the letters DSC



GETTING STARTED & ORDERING ITEMS

- On arrival, sign in at reception. Please wear the pass given at all times
- Please leave all personal items in the locker provided
- Enter the reading room and find a desk
- Items ordered in advance can be collected; please ask if unsure
- Use our online Integrated Catalogue to find any other items you require
- Order up to eight items per day from our storage areas using the yellow reading room request forms available at the desk
- Retrieval times are 09.30, 10.30, 11.30, 13.30, 14.30, 15.30
- Items will be delivered to your desk. Please ensure your desk number has been filled in on your request forms
- Items can be photocopied; please read copyright regulations prior to copying
- Return all finished items with the white request slip to the desk
- If you are returning to the Reading Room within the next five working days and wish to view the same items please ask a member of staff for assistance
- Under no circumstances may items be removed from the Reading Room
- Last admission to the Reading Room is 16.00 for pre-ordered items only
- If bringing your own books into the Reading Room, please see a member of staff so the items can be recorded.

READING ROOM REQUIRMENTS

- All readers to be aged 14 or over
- No pens/highlighters. Pencils only policy
- No coats, bags, or umbrellas. Please leave these in the lockers provided
- No food or drink to be brought into the Reading Room
- No cameras or memory sticks
- No sharp implements
- Clean hands please
- Please ensure mobile phones and laptops are in silent mode
- If you have to talk, please do so quietly
- Please be sensitive to other Readers.

ADDITIONAL FACILITIES

- Free onsite parking
- Free wireless internet (WiFi)
- Photocopying facilities
- Onsite restaurant providing hot/cold meals and snacks
- Pay phone
- Cash machine.

Please note that animals are not allowed onsite.

DISABLED ACCESS

- Ground floor access to the Reading Room
- Height adjustable tables
- Ergonomic keyboard
- Toilet facilities
- Disabled parking spaces

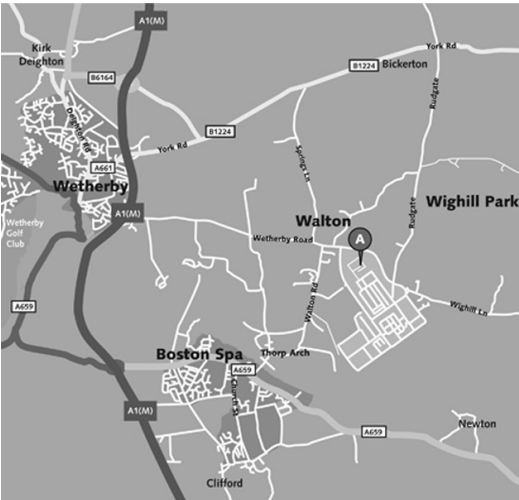
Please call us on +44 (0) 1937 546070 prior to your visit if you have any other requirements.



HOW TO FIND US

The British Library is situated on Thorp Arch Trading Estate next to Walton village.

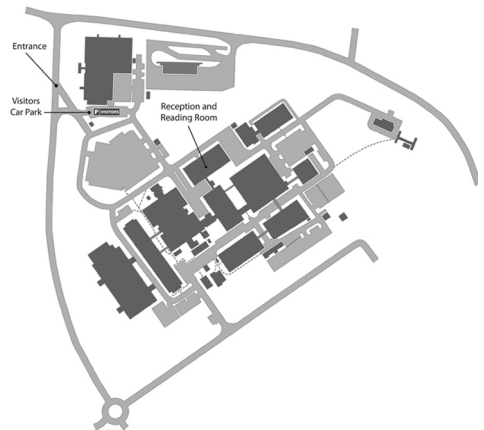
BY CAR



BY BUS

There is a limited service to Walton Corner and Thorp Arch Trading Estate

- From Leeds and Harrogate
Service 770 & 771
Harrogate and District
Telephone +44 (0) 1423 566061
- From York
Service 412 Arriva
Telephone +44 (0) 113 245 7676



CONTACT US

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BSPA-Reading-Room@bl.uk

USEFUL INFORMATION

British Library website
Sound archive catalogue
British theses catalogue

www.bl.uk
www.bl.uk/soundarchive
<http://Ethos.bl.uk>

